

CLERK OF THE BOARD

2004 JUL 19 PM 2:19

CLERK, CIRCUIT & COUNTY COURTS
DADE COUNTY, FLA.
#1



OPERATIONAL DIRECTIVE No. 04-04
Effective: August 2, 2004

SUBJECT: AIRPORT IDENTIFICATION SYSTEM FOR THE GENERAL AVIATION (GA) AIRPORTS

PURPOSE: To establish a departmental policy authorizing the GA airports to develop procedures and guidelines for issuing Airport identification badges to individuals who need to access the GA Airfield Operations Areas (AOA), secured areas, Security Identification Display Area (SIDA), and other restricted areas.

I. AUTHORITY:

Miami-Dade County Code of Ordinances, Chapter 25 Aviation Department Rules and Regulations, Section 25-2.20, Identification Badges; and Section 25-2.26, Enforcement.

II. POLICY:

- A. All airport approved tenants and their employees, approved sub-tenants and their employees, aircraft operators and their employees, and permittees and their employees with access to any of the airports' AOA, secured areas, SIDA, and other restricted areas shall wear on the outer garment, in plain view above the waist, an airport identification badge issued by the Miami-Dade Aviation Department (MDAD).
- B. Applicants will be processed in accordance with the procedures established by the Security and Safety Division for obtaining airport identification badges at the GA airports (annexed).
- C. The Aviation Director reserves the right to require all applicants to go through a ten-year employment history verification and/or fingerprint based criminal history records check (CHRC).



- D. Fees for the issuance of the airport identification badge will be assessed as approved by the Board of County Commissioners.
- E. Upon issuance of the airport identification badge, all provisions of Sections 25-2.20 and 25-2.26 of Chapter 25 will apply.
- F. Airport visitors who need to have access to the SIDA, AOA, and secured or restricted areas of the GA airports must wear a Visitor badge and must be escorted by an individual with an MDAD issued identification badge.
- G. Employees of federal, state or local government agencies, properly displaying an appropriate identification who have official business at the GA airports, are exempt from obtaining or wearing the MDAD identification badge.

III. EFFECTIVE DATE:

This Operational Directive (OD) shall become effective 15 days after having been filed/recorded with the Clerk of the Circuit Court as Clerk of the County Commission. The OD shall remain in effect until revoked or modified.

IV. AMENDMENTS:

The Department reserves the right to amend ODs at any time and from time to time. Copies of such amendments will be mailed to all affected parties who do business with the Aviation Department.

V. SEVERABILITY:

If any court of competent jurisdiction determines that a provision in this OD is illegal or void, the remainder of this OD shall continue in full force and effect.

CROSS REFERENCE: None.



Angela Gittens, Aviation Director
Date: 7/16/04

ANNEX: Procedures for Registering a Company at the GAAs and Obtaining Airport Identification Badges.