



OPERATIONAL DIRECTIVE NO. 01-01

Effective date: August 28, 2001

SUBJECT: Miami-Dade Aviation Department Provided Shared Tenant Services – Communication Systems and Infrastructure

PURPOSE: To establish policies and procedures for the development, establishment, modification, and maintenance of the Miami-Dade Aviation Department (MDAD) provided Shared Tenant Services (STS) for communication systems and infrastructure.

I. BACKGROUND:

- A. The existing Miami International Airport (MIA) Network, Telephone, and STS contracts expire on February 6, 2002. Several STS presently provided to airport tenants through these and other contracts will become the responsibility of MDAD. These services include:
 - 1. Voice telephone service,
 - 2. Common Use Terminal Equipment (CUTE),
 - 3. Network Data Services, and
 - 4. Commercial Service Providers access to tenants on airport property using MDAD provided cable plant infrastructure.

- B. In the future, other STS may be provided including but not limited to:
 - 1. Security CCTV,
 - 2. Internet Access,
 - 3. Network Server Storage,
 - 4. E-mail,
 - 5. Wireless connectivity (voice and data), and
 - 6. Other information technology services.

- C. The MDAD management goal is to provide better service at lower rates than the existing provider or any other commercial service provider

II. AUTHORITY:

All commercial telecommunications carriers doing business at the airports shall provide services to MDAD and airport tenants in accordance with the Florida Public Service Commission Rules for Shared Tenant Service which state in part:

“Rules For Shared Tenant Service 25-24.575 Shared Tenant Service Operations Page 7 of 8 section (5) (d.) 3. (7)

The carrier of last resort of local exchange telecommunication services shall use the STS provider’s or the STS building owner’s cable, if made available, to gain access to the tenant. The carrier of last resort of local exchange telecommunication services shall be required to provide reasonable compensation. Such compensation shall not exceed the amount it would have cost the carrier ... to serve the tenant through installation of its own cable.”

Source:

<http://www.psc.state.fl.us/industry/telecomm/sts/stsrules.pdf>

III. DEFINITIONS: None.

IV. POLICY: Tenants may elect to use MDAD services provided at below comparable service commercial rates. A published rate schedule fees and charges shall be established in accordance with the provisions of subsection 25-1.2 (a) hereof (Ord. No. 88-37, § 2, 5-3-88; Ord. No. 95-41, §§ 36, 37, 3-7-95).

V. GUIDELINES:**A. Rate Setting**

Final setting of telephone and other STS rates will be done after the existing STS and MIA Network contract buyout negotiations have been completed. Fees for STS will be calculated based on installed costs amortized over an appropriate number of years for the various devices life cycle, plus actual annual administrative, operating and maintenance costs. When finalized, schedules, rates and method of calculation will be published.

Business Management will annually develop or update the rates as part of the budget cycle, and notify affected parties of their specific rate changes including MDAD Divisions, tenants, and commercial telecommunications service providers.

B. Public Dissemination

Business Management will make proper distribution of the official document and will also provide an electronic file copy to the Information Systems Division to be posted in an application providing public dissemination of the OD.

C. Effective Date

The effective date of this OD will be 15 days after being recorded with the Clerk of the Circuit Court as Clerk of the County Commission. Unless otherwise stated in this document, these procedures will remain in effect until revoked or modified.

D. Amendments

The Department reserves the right to amend ODs at any time and from time to time and copies of such amendments will be mailed to all affected parties who register with the Aviation Department.

VI. SUNSET PROVISIONS:

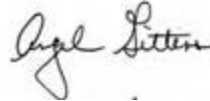
None.

VII. SEVERABILITY:

If any court of competent jurisdiction determines that any provision in this OD is illegal or void, the remainder of the OD shall continue in full force and effect.

VIII. REVOCATION: None.

IX. CROSS REFERENCE: None.



Angela Gittens, Aviation Director

Date: August 10, 2001